

Samaritan Summit Village / Samaritan Keep Home

22691 Campus Drive
Watertown, NY 13601
315-782-6800

133 Pratt Street
Watertown, NY 13601
315-785-4400

Skilled Nursing Check List

December 10, 2015

To whom it may concern:

Thank you for your interest in the **Long Term Care** (Skilled Nursing) Program here at Samaritan Summit Village and Samaritan Keep Home. We want to make the process for getting the needs of you and/or your loved one addressed a bit simpler and have developed a checklist below in order to let you know what we will need in order to move the application forward.

All of these items must be completed before we can consider you or your loved one for admission to our facility. **Please do not complete the PRI & Screen until Requested, as it is time sensitive.**

- 1) _____ Application completed and signed.

- 2) _____ A completed PRI & Screen (Patient Review Instrument). This assessment tool can be completed by your local public health agency or if you are in a long-term care facility or hospital setting, they are able to accommodate this request. **This tool is valid for 90 days for the date of completion.**

- 3) _____ Medical Information from your Primary Care Physician. This should include the most recent two office doctor progress notes, current medication list, current labs, and a Discharge Summary from any hospitalization within the 12 months prior to admission. Your doctor's office may require an Information Release Form, which is on the last page of the Application.

- 4) _____ Copies of ...All Insurance cards = Medicare Card, Medicaid Card, Social Security Card, Medicare D Card or prescription discount card, VA Cards, Driver License or ID Card, Divorce Decree, Trusts, Health Care Proxy, Power of Attorney, DNR , and/or Living Will and LTC Policy, **ALL Copies are required prior to admission.**

Samaritan Summit Village / Samaritan Keep Home

22691 Campus Drive
Watertown, NY 13601
315-782-6800

133 Pratt Street
Watertown, NY 13601
315-785-4400

Skilled Nursing Check List

- 5) _____ A Financial Plan. Long Term Care Skilled Nursing is covered by Medicaid and/or self-pay funds. If criteria are met, Medicare may cover for up to 100 days of Skilled Care provided you need skilled services.

Please do not feel overwhelmed or uninformed with this information. Feel free to call us if you have any questions regarding these items at (315) 782-7033 or 782-7022. We appreciate your patience and understanding as we work together through this process. Our goal is to guide you and your loved one through the steps needed to be able to provide the best opportunity for placement at this new and exciting location. We look forward to serving you and your loved one in the future. Please forward all completed materials associated with the admission process to the address below.

Tours of the Facility are done on Tuesday's and Thursday's, and must be scheduled. Please call 782-6800 to schedule your tour.

Sincerely yours,

Samaritan Summit Village

Admissions Department
22691 Campus Drive
Watertown, NY 13601
Phone; (315) 782-6800
Fax: (315) 782-6950

Samaritan Keep Home

Admissions Department
133 Pratt Street
Watertown, NY 13601
Phone; (315) 785-4400
Fax: (315) 785-4488